

## FaciliWorks Express Newsletter - September 2020



### Have time for a quick 3-question survey?

We would greatly appreciate your input on our newsletters so that we can continue to provide you with useful, relevant content.

[Take Survey](#)



### Industry News

#### What Should You Do if There's a Positive Coronavirus Case in Your Facility?

The one eventuality for which communication is most crucial is if an employee at your facility tests positive for COVID-19. For much related to this pandemic, it's almost become cliché to say "there is no playbook for this," says Stormy Friday, president of the Friday Group. "The CDC guidelines seem to change as often as you change a baby's diaper," she says. "The best advice is



### Tech Tip

#### Asset Locations

It's imperative to always enter each asset's location information within the **Data Administration -> Assets -> Information** tab of FaciliWorks 8i. The **Current Location** field will either display the asset's storage location or if the asset is currently issued out to a staff member, it will display that person's Staff ID.

to start at the most stringent guidelines and work backwards.”

Indeed, in the instance of a positive test, every organization absolutely must have a very specific and very stringent playbook...

Read the full story on [facilitiesnet.com](http://facilitiesnet.com)



## Training

Our interactive web training suites let you to participate from the comfort and safety of your own home or office. Complete the whole suite to receive a certificate of completion and you'll be using FaciliWorks like a pro.

Purchase individual sessions via the links below or [contact our training specialist](#) for discounts on full suites.

### September 2020

- Session 1: Sept. 1 – [Purchase Now](#)
- Session 2: Sept. 3 – [Purchase Now](#)
- Session 3: Sept. 8 – [Purchase Now](#)
- Session 4: Sept. 10 – [Purchase Now](#)

### September-October 2020

- Session 1: Sept. 28 – [Purchase Now](#)
- Session 2: Sept. 29 – [Purchase Now](#)
- Session 3: Sept. 30 – [Purchase Now](#)
- Session 4: Oct. 1 – [Purchase Now](#)

### Early October 2020

- Session 1: Oct. 5 – [Purchase Now](#)
- Session 2: Oct. 6 – [Purchase Now](#)
- Session 3: Oct. 7 – [Purchase Now](#)
- Session 4: Oct. 8 – [Purchase Now](#)

### Late October 2020

- Session 1: Oct. 12 – [Purchase Now](#)
- Session 2: Oct. 16 – [Purchase Now](#)
- Session 3: Oct. 19 – [Purchase Now](#)

Part List | Operating Costs | Auth. Person

New Asset | New Gage

Asset Description: Conveyor Machine

Locations

Storage Location: Production Dept Bldg 3

Current Location: Production Dept Bldg 3

Manual Location:

When a preventative maintenance event is created in FaciliWorks 8i, the PM draws data from the asset record. So, when a technician accesses FaciliWorks 8i Mobile and pulls up the PM event, it will include the asset's current location information, ensuring that the technician is working on the correct asset.

Preventative Mai...

Information

PM Number: PM-0000000019

PM Description:

Asset ID: Conv-Mach

Task ID: Safety inspection

Location: Production Dept Bldg 3

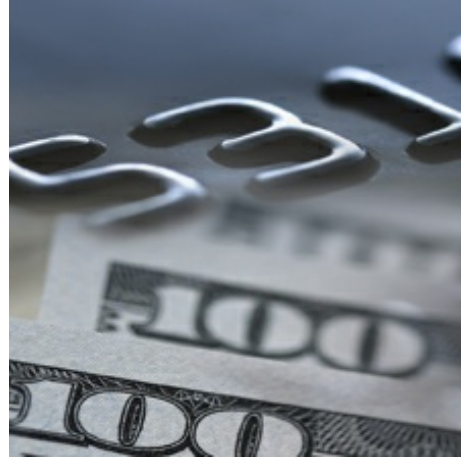
Task Type: Maintenance

We encourage you to explore the additional capabilities of your FaciliWorks software and as always, keep an eye out for future Tech Tips.

Session 4: Oct. 23 – [Purchase Now](#)

See the full training schedule [here](#).

To register for any of these sessions or for info about custom training options, please contact our Training Specialist at 1-800-776-3090 ext. 134 or [training@cybermetrics.com](mailto:training@cybermetrics.com).



## Referral Rewards

Have you started earning referral rewards yet? You can refer anyone to us to earn rewards – even your in-house quality and maintenance teams. For each referral you make, you'll receive a \$100 reward in the form of a Visa gift card (or if you are unable to accept such gifts, you may choose a discount on a future purchase with us). Click [here](#) for further details and start earning today!

[Visit our website](#)

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